

# BRIDGEND COUNTY BOROUGH COUNCIL

## REPORT TO CABINET

27 FEBRUARY 2018

### REPORT OF THE CORPORATE DIRECTOR OPERATIONAL AND PARTNERSHIP SERVICES

#### FORWARD WORK PROGRAMME

##### 1. Purpose of Report .

- 1.1 The purpose of this report is to seek Cabinet approval for items to be included on the Forward Work Programme for the period 1 April – 31 July 2018.

##### 2. Connection to Corporate Improvement Objectives.

- 2.1 The active engagement with the public regarding key decisions of the Council contributes to all of the following Corporate Priorities.

1. **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
2. **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
3. **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

##### 3. Background.

- 3.1 The Constitution of the Council explains that the Forward Work Programme will be prepared by the Corporate Director – Operational and Partnership Services to cover a period of four months except when ordinary elections of councillors occur, in which case the forward work programme will cover the period up to the date of the elections.
- 3.2 The Forward Work Programme will contain matters which the Cabinet, Overview and Scrutiny Committees and full Council are likely to consider. It will contain information on:
- (a) the timetable for considering the Budget and any plans, policies or strategies forming part of the Policy Framework and requiring Council approval, and which body is to consider them;

- (b) the timetable for considering any plans, policies or strategies which are the responsibility of the Cabinet;
- (c) any individual matters on which the Cabinet intends to consult in advance of taking a decision, and the timetable for consultation and decision;
- (d) the work programme of the Overview and Scrutiny Committees, to the extent that it is known.

3.3 The Forward Work Programme will be published at least 14 days before the start of the period covered. The authority is required to publish a notice in at least one newspaper circulating in the area, stating that a forward work programme will be published and giving the publication dates for that year.

3.4 The recent Wales Audit Office report also identifies that the Council should improve the availability and accessibility of information relating to decision-making on significant service change.

#### **4. Current situation / proposal.**

4.1 The proposed Forward Work Programmes are described below:

- Cabinet and Council FWP - Appendix 1
- Overview and Scrutiny FWP - Appendix 2

4.2 Following consideration by Cabinet, the Forward Work Programme will be published on 15 March 2018.

#### **5. Effect upon Policy Framework and Procedure Rules.**

5.1 There are no implications relating to the Policy Framework and Procedure Rules

#### **6. Equality Impact Assessment**

6.1 There are no negative equality implications arising from this report.

#### **7. Financial Implications.**

7.1 There will be a translation cost of approximately £60 for each quarterly update of the Forward Work Programme when it is published on the Bridgend County Borough Council Website which will be met from within existing budgets.

#### **8. Recommendation.**

8.1 Cabinet is recommended to:

- Approve the Cabinet Forward Work Programme as shown at Appendix 1;
- Note the Council and Scrutiny Forward Work Programme as shown at Appendix 1 and 2 respectively.

**P A Jolley**  
**Corporate Director Operational and Partnership Services**  
14 February 2018

Contact Officer: Andrew Rees  
Senior Democratic Services Officer  
Telephone: (01656) 643147  
Email: [Andrew.rees@bridgend.gov.uk](mailto:Andrew.rees@bridgend.gov.uk)

Postal address: Democratic Services  
Operational & Partnership Services  
Civic Offices  
Angel Street  
Bridgend  
CF31 4WB

**Background documents:** None

### Cabinet and Council Forward Work Programme for the period 1 April 31 July 2018

- (a) The timetable for considering the Budget and any plans, policies or strategies forming part of the Policy Framework and requiring Council approval, and which body is to consider them;

Item	Title and Description of Report	Council	Contact Officer
(a)	(b)	(c)	(d)
1.			
2.			
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4.			

- (b) The timetable for considering any plans, policies or strategies which are the responsibility of the Cabinet;

Item	Title and Description of Report	Cabinet	Contact Officer
(a)	(b)	(c)	(d)
5.	Post 16 Education	24 Apr 18	<b>Lindsay Harvey</b> Corporate Director – Education and Family Support Tel: 01656 642612 Email: <a href="mailto:Lindsay.harvey@bridgend.gov.uk">Lindsay.harvey@bridgend.gov.uk</a>
6.	General Data Protection Regulation	24 Apr 18	<b>Andrew Jolley</b> Corporate Director Operational and Partnership Services Tel: 01656 643106 Email: <a href="mailto:Andrew.Jolley@Bridgend.gov.uk">Andrew.Jolley@Bridgend.gov.uk</a>
7.	Environment (Wales) Act This report considers the extent to which the Authority is currently compliant with the requirements of the Environment Act and the additional actions required in future to implement aspects of the Act.	24 Apr 18	<b>Mark Shephard</b> Corporate Director – Communities Tel No: 01656 643526 Email: <a href="mailto:Mark.Shephard@bridgend.gov.uk">Mark.Shephard@bridgend.gov.uk</a>

Item	Title and Description of Report	Cabinet	Contact Officer
(a)	(b)	(c)	(d)
8.	Financial Performance 2017-18	June 18	<b>Darren Mepham</b> Chief Executive Tel: 01656642616 Email: <a href="mailto:Darren.mepham@bridgend.gov.uk">Darren.mepham@bridgend.gov.uk</a>

(c) any individual matters on which the Cabinet intends to consult in advance of taking a decision, and the timetable for consultation and decision;

Item	Title and Description of Report	Cabinet	Contact Officer
(a)	(b)	(c)	(d)
9.			
10.			
11.			

## Scrutiny Forward Work Programme for the period 01 March – 30 April 2018

Meeting Date	Corporate Scrutiny Committee	Meeting Date	Subject Scrutiny Committee 1	Meeting Date	Subject Scrutiny Committee 2	Meeting Date	Subject Scrutiny Committee 3
29- Mar	Social Services and Wellbeing Financial Plan	12-Mar	School Modernisation Band B  To receive a report on the development of the strategic outline plan for Band B of the 21st Century Schools Modernisation Programme	7-Mar	Prevention and Wellbeing and Local Community Co-ordination  To receive a report detailing information about the number of different initiatives that are available within the community as an alternative to statutory services.	21-Mar	Empty Properties  To receive a report on the status of empty homes and properties in the County Borough and what work the Authority is undertaking to bring them back into use.
	Business Plan 2018-2019  To receive Directorate Business Plans 2018-19 including actions, milestones and performance measures						
30 April	City Deal  To receive an update on the current position of City Deal, how BCBC are contributing and the expected outcomes for	16-Apr	Early Help and Social Care  To receive a report to evidence how the two services are working together to show how early help and preventative	17-Apr	Dementia Care  To receive an update on the review of joint intentions with Health and the Third Sector including information	19-Apr	Emergency Housing  To receive a report detailing the current facilities and services for emergency housing and whether these

<b>Meeting Date</b>	<b>Corporate Scrutiny Committee</b>	<b>Meeting Date</b>	<b>Subject Scrutiny Committee 1</b>	<b>Meeting Date</b>	<b>Subject Scrutiny Committee 2</b>	<b>Meeting Date</b>	<b>Subject Scrutiny Committee 3</b>
	<p><b>Bridgend</b></p> <p><b>Public Service Board Overview and Scrutiny Panel Update on the PSB Scrutiny Panel</b></p> <p><b>Central South Consortium Update from the CSC Scrutiny Working Group</b></p>		<p>services are having a direct impact on social services e.g. preventing children from becoming looked after.</p>		<p>regarding the production of a dementia strategy and delivery plan</p>		<p>meet service user needs effectively</p>
<b>TBC</b>	<p><b>Contract Management</b></p> <p>To receive a report on the current Waste Contract, focusing on the tender process surrounding it</p>	<b>TBC</b>	<p><b>Budgetary Impact of Parc Prison</b></p> <p>To receive a report detailing the recent changes surrounding social services and Parc Prison</p>	<b>TBC</b>	<p><b>ALN Reform</b></p> <p>To receive detail on how the Authority is responding to the needs of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.</p>	<b>TBC</b>	<p><b>Waste Services</b></p> <p>To receive a report to update the Committee on operational changes and issues relating to the change in contract</p>